

Proposed Amendments to Rockridge Secondary Parent Advisory Council Constitution and Bylaws

1. Eliminate bullet points and number all sections of the document
2. Correct punctuation throughout, i.e., **Section II, item 1**, change “it’s” to “its”
3. **Section VI: Meeting 2.** change to “...upon a request of a petition of ten (10) members”
4. **Section VI: Meeting 5** Replace existing language with: “All meetings shall be governed by Robert’s Rules of Order (RROO).”
5. **Section VII: Quorum and Voting, 2. Voting, b.** change “In the case of a tie vote, the motion is defeated” to “...the Chair will cast the deciding vote.” and **d.** add “or by secret ballot”
6. **Section VIII: Election of Officers, b.** change “45 days” to “30 days”, and add “All candidates must present a candidates’ statement to be circulated to the membership thirty (30) days prior to the AGM.”
7. **Section IX: Term of Office, b,** change “four” to “three”, and **c.** delete
8. **Section X: Executive Officers, 1.** delete “possible”, **h.** delete *technology coordinator*, **j.** delete *directory coordinator*, **m.** change 2 to 1, **n.** delete *grade representatives*
9. **Section XI: Duties of the Officers, 2. d.** add “or appoint designate.” **8.** delete, **10.** delete
10. **Section XIV: Finances, 4.** change “\$50” to “\$100” in both places, **add as item 5.** “No member of the Executive Board shall sign a cheque payable to that member.”
11. **Section XV: Constitution and Bylaw Amendments 1.** change “may” to “must”, **b.** delete “in writing”
12. **Section XVI: Removal of an Executive Officer, 2.** change 14 to 30.